

T O W N O F E A S T H A M P T O N
TOWN CLERK'S OFFICE
159 Pantigo Road, East Hampton, N. Y., 11937
PHONE: (631) 324-4142

A P P L I C A T I O N - T W O Y E A R L I C E N S E
FOR LICENSE OF HOME IMPROVEMENT CONTRACTORS
Chapter 156 (Home Improvement Contractors) of the Town Code

A P P L I C A N T:

BUSINESS NAME: _____

PRINCIPAL OWNER: _____ DATE OF BIRTH: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

PHYSICAL RESIDENCE/BUSINESS: _____

ADDRESS (If Different than Above). _____

TELEPHONE NUMBER: _____

T Y P E O F O R G A N I Z A T I O N:

Individual [] Partnership [] Corporation []

I N S U R A N C E: Certificate of Insurance must name the Town of
East Hampton as additionally insured.

E X P E R I E N C E:

_____ Years experience in subject occupation or business.

_____ Years at present location.

_____ Full-Time _____ Part-Time present employment in subject
Occupation or Business.

State other Business Addresses or Names or Occupations during past
Five (5) Years: _____

Names of Partners, Employees and Salesmen: _____

Has Applicant, or any Partner, Officer or Director of Applicant
ever:

- | | | |
|--|-----------|----------|
| (a) been convicted of a crime. | [] Yes | [] No |
| (b) filed or been adjudicated bankrupt. | [] Yes | [] No |
| (c) made an assignment for the benefit
of Creditors. | [] Yes | [] No |
| (d) been denied an occupational or home
improvement contractors license or
had such license suspended, revoked
or restricted. | [] Yes | [] No |

Explain any "YES" Answers: _____

IF RENEWING, PREVIOUS TOWN LICENSE #: _____
TEN HOURS OF EDUCATION ARE REQUIRED ANNUALLY FOR ALL CONTRACTOR
LICENSES.

F E E S U B M I T T E D: \$250.00 FOR A TWO YEAR TERM

[] CASH [] CHECK NO. _____ AMOUNT SUBMITTED: _____

STATE OF NEW YORK)
: ss.:
COUNTY OF SUFFOLK)

I, _____, being duly
sworn, hereby depose and say:

1. The information contained in the attached application for a
Home Improvement Contractor's License is to my knowledge truthful.

2. That all plumbing, electrical and engineering work, performed
in connection with a Home Improvement by the applicant, shall be
performed only by holders of a valid Suffolk County/New York State
License to perform such work.

3. The insurance specified in my application and the Certificate
of Insurance, submitted therewith, is in full force and effect.

4. I have been afforded an opportunity to review Chapter 156 of
the Town Code, entitled "Home Improvement Contractors" by the Building
Department which maintains a copy of said Chapter, and makes the same
available for inspection and review during regular business hours. I
understand that upon the issuance of a Home Improvement Contractor's
License to me, I am required to comply with all rules and regulations
set forth in said Chapter 156, and that failure to so comply may result
in the modification, suspension or revocation of any license.

FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS "A" MISDEMEANOR
PURSUANT TO SECTION 210-45 OF THE NEW YORK STATE PENAL LAW.

Dated: _____

(Signature)

Sworn to before me this _____

day of _____, 20____.

(Notary Public)

SECTION 156-16. - INSURANCE.

A. Applications and Renewals. No application for a Home Improvement Contractor's License, nor any renewal thereof, shall be accepted by the Town Clerk, unless such application is accompanied by a Certificate of Insurance providing adequate proof that the applicant is covered by a general liability insurance policy, providing:

1. Bodily Injury - \$1,000,000 coverage per person and \$2,000,000 coverage per occurrence.
2. Property Damage - \$150,000 for each occurrence and aggregate.
3. Co-Insurance - The Town of East Hampton must be named Additionally-Insured.

Said Certificate shall also contain a statement that in the event the certified insurance policy is to be canceled, not renewed or materially changed, thirty (30) days prior written notice shall be given to the Town Clerk and Building Inspector of the Town of East Hampton.

B. Generally, no person shall engage in home improvement contracting, as defined herein, within the Town of East Hampton, unless he shall be insured to the extent of the minimum amounts provided for in the preceding paragraph of this section. A licensee, who for any reason loses such minimum coverage, shall immediately notify the Town Clerk of such loss of minimum coverage and shall forthwith surrender his Home Improvement Contractor's License to the Town Clerk, such license to be returned to said licensee upon submission to the Inspector of suitable proof of renewed coverage meeting the minimum standards hereof.

